



# CHAKLALA CANTONMENT BOARD

Murree Road, Saddar Rawalpindi, Postal Code 46200  
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## APPLICATION FORM FOR EXEMPTION CERTIFICATE FOR GOVERNMENT SERVANT/ RETIRED GOVT SERVENT/WIDOW OF GOVT SERVENT

(To be provided by the Applicant duly attested by a Gazetted officer)

year\_\_\_\_\_

I/We \_\_\_\_\_

CNIC # \_\_\_\_\_ RESIDENTS OF \_\_\_\_\_

i) That I / We am / are the owners of House No.\_\_\_\_\_ situated  
at \_\_\_\_\_ in Chaklala Cantonment Board, Rawalpindi.

ii) That I / We declare that the house in question is in my / our personal occupation / rented  
out @ Rs. \_\_\_\_\_ p.m.

iii) That I, am

a) Government Servant  b) Retired Govt Servant  c) Widow of Govt Servant

d) Wars(S)  e) Parents Authorized

**Name of Government Department** \_\_\_\_\_

iv) That the Co-owner is also a Government servant / my wife / husband.

v) That I am Co-owner to the extend of \_\_\_\_\_ % and am seeking exemption/rebate to  
this extent only (in case the other co-owner is not spouse of the Government Servant.

vi) That I declare that the said house is not being used as commercial/Guest house /Rest house  
or Non-Conforming use.

vii) That I also declare that i/my spouse have/has not applied for the exemption envisaged under  
Gazette Notification No. \SRO.156 (1)2004, dated 13.03.2004, in any other  
Cantonment in Pakistan.

I further certify that the above information is correct to the best of my knowledge and  
belief and nothing has been concealed herein.

### Required Document

Please Attach a copy of:-

- Copy of CNIC
- Pension Book (for initial submission only)
- Last Drawn Pension Proof / Bank Letter
- Serving certificate (for serving only)
- Affidavits attested by 1<sup>st</sup> class magistrate (in case of arrears exemption only)

CNIC No. \_\_\_\_\_

Contact No. \_\_\_\_\_

SIGNATURE OF APPLICANT

**FOR OFFICE USE**  
**REPORT FOR 60% 100% REBATE OF HOUSE TAX**

**Year** .....

Property No. ....

Situated at .....

Stand in the name of .....

as per taxation record of this office

According to the certificate produced by Mr/Mrs .....

S/o, W/o, D/a.....

Is Govt Servant/Retired Govt Servant/Widow of retired Govt Servant/Spouse of Govt Servant/retired Govt

Servant form ..... Deptt.

Annual Demand .....

Less 5% rebate in case of payment  
is made before 30 september .....

Less 10% maintenance/repair rebate .....

60% Rebate Being Govt. Servant .....

100% Rebate Being Retired  
Govt. Servant .....

Arrears if any .....

Total Demand.....

Prepared by .....

Verified by .....

A. Rev. Supdt

Revenue Supdt.....

**Allowed / Not allowed**

Cantonment Executive Officer  
Chaklala Cantt.